

Rootstock Rooted-In 2023 Convince Your Boss Email Template

DIRECTION: Copy and paste the text below and email to your manager

To: *[Insert Manager's Email Address]*

Subject Line: Request to attend Rootstock's Rooted-In user conference

Hi *[Insert Manager's First Name]*,

I'd like to request your approval to attend Rootstock's Rooted-In user conference in New Orleans, Louisiana from November 6-8th, 2023. I strongly believe attending this premier manufacturing conference would positively impact myself and our company. I can bring back new learnings and help us get even more out of our investment in Rootstock ERP.

The main reason I want to attend this event is to access the educational and training opportunities, with in-depth sessions and hands-on training to use Rootstock ERP. I will have the opportunity to develop my professional skills and learn about the latest industry trends and best practices.

Attending Rooted-In will significantly help me with these projects:

- *[Add project or initiative here]*
- *[Add project or initiative here]*

Here is an approximate breakdown of costs:

- Conference Registration Fee: \$995
- Airfare: *[Insert Amount]*
- Transportation/Parking: *[Insert Amount]*
- Hotel: *[Insert Amount]*
- Meals: *[Insert Amount]*
- Total: *[Insert Amount]*

After the conference ends, I would be happy to debrief my colleagues by sharing a summary of major takeaways, best practices, and recommendations to optimize our use of Rootstock ERP.

Thank you for considering this request. I look forward to your reply.

Regards,
[Insert Your Name]